

## **Summary of Skills and Interests**

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I am...

a theatre artist with over a decade of professional experience and a compassionate and innovative educator.

My interests lie in...

the intersection of art and leadership; the development of naturally expressive and conscientious actors; mentoring directors through the process of creation; building awareness for the benefits of process-oriented theatre at every level of education; creating welcoming spaces for artists to innovate and take risks; and challenging assumptions.

My career...

spans over a decade, working with all ages from infants through adults and within a range of budgets and organizations: children's theatre, theatre for young audiences, community theatre, NEAT contracted theatre, children's museums and fringe theatre.

My toolbox contains...

explorations in Devised Theatre; Michael Chekhov technique; neutral mask work (Le Coq); a working knowledge of Bogart's View Points; Actions, Beats, and Goals; Unarmed and armed stage combat; exercises I make up on the fly--and then return to and tweak over and over; short-form and long-form improvisation; First Folio Shakespeare Technique; vocal warm-ups and physical ice breakers.

## **Professional Experience in Theatre Production, Education, & Administration**

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Volunteer Executive Artistic Director, GAN-e-meed Theatre Project 2009-current

- Founding Board Member and Passionate Executive and Artistic Leader. As the volunteer leader behind the vision, I have successfully launched a young fringe company known for its innovation, artistic quality, and essential mission to advance the role of women in theatre. It is my responsibility to make both sound and innovative artistic and leadership choices to preserve the integrity of our mission and stay the path towards greatness. As only one staff member of a currently all volunteer administration, it is particularly important to maintain high levels of commitment to the artists and individuals who volunteer their time and efforts.
- Admin and Leadership Responsibilities. Lead the Board of Directors to new levels of dedication and passionate involvement; Cultivate donors; Work individually with board members to increase their roles as fund raisers; Draft and distribute email newsletters and annual newsletters; Establish quality business relations; Design and implementation of marketing materials including website, and social media; Created a "buzz" campaign that successfully launched GAN-e-meed's inaugural season in 2009 to a thrilled theatre community; Manage and Mentor volunteer staff members many of whom have little to no experience in their current roles; Payroll, budget creation and tracking, accounting; Broadening our network of advocates.

- Mentor. I approach Producing and Managing for GAN-e-meed as not just a leader, but a mentor. Given that we work on the fringe, many artists and volunteers are recent graduates or have very little experience in their given role. It is my responsibility to encourage and push each member of a project to produce the very best materials she or he can, to encourage experimentation, risk-taking, and collaboration. As a company, we have received nothing but positive feedback from designers, stage managers, staff members, and volunteers. Recent mentees include: Becky Webber, rising director and producer, who directed Two-Headed; Obehi Janice, actress, creator and performer of fufu & oreos, a solo show; Amy West, new producer and a GAN-e-meed board member.
- Producer. BOOBfest: Bringing On-Stage Opportunities to Babes; Ties That Bind: 3 Plays Written, Directed, and about Women; Hamlet, featuring an all-female cast; Lucy Dreaming, Silence, The 1-Page Play Experiment; Not A Box New Play Festival; Two-Headed Executive Producer and Mentor. Networking Nights for Women in Theatre, Career Labs for Women in Theatre Director. Lucy Dreaming; Silence.

#### Freelance Stage Director

2003-current

- I am a competent "Actor's Director" with an eye for both the importance of details and shaping the big picture. Commended as a collaborative director and producer, I begin with inspiration and planning, but enter a creative process honestly inviting my colleagues to generate a productive dialogue.
- Interests. Multi-media interpretations; Integrated use of sound-scapes; Non-realistic designs; The intersections of natural and stylized acting; Shakespeare.
- Credits include. Hamlet at Newton North and South High Schools, Silence at GAN-e-meed Theatre Project, Electra at Newton South High School, Inherit the Wind and A Midsummer Night's Dream at Littleton High School
- Full resume and portfolio available upon request.

#### Actress

2000-current

- Non-Equity stage and screen actress.
- Credits include: the title role in Hamlet with GAN-e-meed Theatre Project, Ophelia in Hamlet with First Folio Shakespeare, multiple roles in the long-running improv spoof Frodo-A-Go-Go: The Rings Recycled with The Free Associates, Hettie in Two-Headed with GAN-e-meed Theatre Project; Thomasina in Arcadia with Brandeis Theatre Company; multiple productions with Rough & Tumble Theatre; and Cecily in The Importance of Being Earnest with Penobscot Theatre.
- Full resume available upon request.

#### Consultant, Inclusion of Theatre in the Early Childhood Curriculum

2001-current

- PictureBook Plays. Pedagogy developed while working at Boston and Chicago Children's Museums. Regular blog posts and information available at [www.picturebookplays.com](http://www.picturebookplays.com)
- Guest Lecturer. Greenfield Community College. Lead multi-age students through personal development exercises increasing self-awareness and comfort-level. Share pedagogy through hands-on experiential learning.
- Co-Presenter with Prof. Sharon A. Roth. NAEYC 2009 National Conference and SECA 2011 National Conference.
- Workshop Leader and Consultant. Boston Children's Museum 2009. Lead Exhibit Interpreters and related Floor Staff through the developmental benefits of theatre for young children, creating

learning opportunities, communicating with parents, and developing facilitated exercises for Floor Staff.

Education Associate, New Repertory Theatre, Watertown, MA 2005-2007

- New Rep On Tour. Produced and managed two touring shows per season. Under my management and careful outreach to area teachers, New Rep On Tour hugely expanded the number of schools it attended, increased opportunities for home-schoolers and regularly sold out runs.
- Admin. Budget creation and tracking, contract creation, quantitative and qualitative student and teacher evaluations for funders. Marketing (including graphic and material design) and sales of tours, student matinees, and classes.
- Education and Access. Developed and expanded acting classes for youths and adults including a summer youth program. Taught youth classes. Created study guides for tours and student matinees. Coordinated all main-stage and touring access performances: ASL and Audio Description.

Theatre Arts Educator, Boston Children's Museum, Boston, MA 2004-2005

- Production Manager of KidStage, the Children's Museum's Professional Children's Theatre. Coordinated rehearsal and performance schedules for actors, artistic directors and museum staff. Maintained necessary props and costumes in working order. Coordinated ASL interpretation. Maintained quality of KidStage public exhibit.
- Public and School Programming in Theatre Arts. Historically, KidStage never included public theatre classes. I developed and taught multiple programs including StoryBook Theatre, Movement Theatre, Theme-based Theatre Games, Theatre for Children under Three, Improvised Theatre, Yoga for Kids, and Arthur's World Book Club. Developed and wrote teaching curriculum PlayWrite's Workshop for school-age children. Maintained quality of Boston Public Kindergarten Arthur's World Program through observations and collaboration with Exhibit Interpreters and Actors. Mentored Exhibit Interpreters.

Workshop Leader, Chicago Children's Museum, Chicago, IL 2002-2004

- Use given materials, curriculum, and goals to teach a variety of focused workshops for student "field-trip" visits based on current exhibits. These include Arthur's World, Dinosaur Expedition, Inventing Lab, Under Construction, Water Ways, Arts in Action, Tree House Trails, and Playmaze.
- Children's ages ranged from pre-k through fifth grade, from 20-35 children per class, special needs and ESL students.
- Adapted curriculum appropriately to fit the age and needs of each group.
- Responsibilities also included set-up, clean up, and confirming with teachers via phone.
- Featured workshop leader in a new marketing program incorporating student documentation.
- Focus group to "reinvent" Big Back Yard for 2004-2005 school year

Contracted Drama Teacher, Chicago Children's Museum, Chicago, IL 2002-2003

- Facilitated drop-in drama workshops that accommodated all age children and their caregivers.
- Sound and movement games culminating in a short play based on a children's book.

Artistic Ensemble Member, The Free Associates Theatre Company, Chicago, IL 2003-2004

- Assisted in development and expansion of artistic quality of productions, ensemble, and mission.
- Coordinated weekly complimentary tickets and donation of tickets.

- Met regularly with ensemble and Artistic Director.
- Regular performer in shows.

Improv Teacher, Northlight Theater, Skokie, IL 2002

- Spring class, Northlight Improv Comedy Kids, culminated in a 20 min. performance at Northlight and The Youth Theater Conference.
- Summer Camp: taught six improv classes (20 students in each class) spanning students third through tenth grade.
- Each session performed one short improvised scene per session using the skills they learned over the course of the summer including listening, saying 'yes', give and take, and rhythm.
- Also taught a stage combat elective.

Theater Teacher, CityStage Co., Camp on the Channel, Boston, MA 2001

- Taught 6 non-consecutive classes to 7-9 year olds.
- One hour classes using drama and movement games to boost self-confidence, creativity, understanding of self and others, and general social skills.

Senior Counselor, Deerfield Academy Summer Arts Camp, Deerfield, MA 1997

- Taught 2 to 4 different 1-hour classes and mini-workshops per day on many topics including improv, scene work, play-writing, interactive poetry, Shakespeare and directing for campers ages 11 – 14 years old.
- In addition, two two-week long focus sessions culminating in 30 minute performances Workshop in Intensive Performance and DASAC's Alien Research Team.

## **Lectures, Workshops, and Assistantships**

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Guest Lecturer: Creating a Character, Pinkerton Academy via Yellow Taxi 2008

- Shared character creation techniques with the high school acting club

Guest Lecturer: Improv Theatre, Challenge Program, Rivier College 2007

- Approximately 50 high school students exploring various careers
- A basic introduction to the "rules" of improv through games, exercises, and scenes.

Guest Teacher: Intro to Stage Combat, Yellow Taxi Productions, Nashua, NH 2006

Teaching Assistant: Unarmed Stage Combat, Bay State Fencers, Somerville, MA 2005

- Assisted Ted Hewlett
- Provided additional private tutoring for fight partners

Guest Teacher, Chicago Children's Museum, Chicago, IL 2004

- Yoga & Theater Games: Stretch your body and your mind
- A one hour drop-in program for children ages 2-10
- Using traditional poses in non-traditional ways through guided imagery and theatre games

Guest Teacher: Introduction to Acting, Jordan Community School, Chicago, IL 2002

- Worked with 30 at-risk youth (third through seventh grade).
- An introduction to basic theater skills and terms.

Teaching Assistant, Unarmed Stage Combat, Brandeis University, Waltham, MA 1999

- Assisted Graduate student, Scott Barrows, under the guidance of Bob Walsh

## **Additional Professional Experience**

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Office Manager, Contact Quarterly 2011-current

- Operations Management, budget tracking, processing payroll (employees and contractors), tracking inventory, accounts receivable and payable, products management.
- Development and Project Management, point person for Annual Appeal, Donor Correspondence, Subscription Renewal Notices, Journal Mailings, and e-blasts.
- Office Management, CQ has been in operation for over 30 years but with a high turnover of the three administrative part-time positions, the office has been left a ruin of misplaced files, poorly organized projects, random boxes, and archives in disarray. Hired not just for my sensibility as a non-profit leader, but also for my ability to organize and stream-line systems, CQ is now well on its way towards being an organized and efficient non-profit.

Website Content Management and Social Media Consultant, TnR Global 2007-current

- Blogs. Blog design and management. Extensive knowledge of Wordpress including widgets, extensions, plugins, updates, SEO, and customization. Working knowledge of HTML, CSS, and PHP.
- Social Media. Extensive knowledge of Twitter, Facebook, and e-news campaigns.
- Joomla. Joomla CMS design and customization including plugins, extensions, and social media.

## **Education**

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2010-2011	Boston University Institute for Non-Profit Management and Leadership, Certificate will be awarded in May 2011
2011	Boston Theatre Conference, Boston
2010	Non-Profit Boards and Effective Governance, Synthesis Partnership, Sam Frank, Boston
2009	NAEYC National Conference, Washington DC
2009	Managing, Navigating, and Fundraising in this Economic Climate: Examples and Best Practices, Women in Development, Boston
2008	AATE/ATHE Combined Annual Conference: Risking Innovation, NYC
2008	The Business of Art, NH State Council on the Arts, Concord, NH
2007	BlogHer National Conference, Chicago, IL
2004-2006	Bay State Fencers, Boston, MA, Quarterstaff, Broad Sword & Small Sword
2004	Conference for Children's Literature, Norwalk Community College, Norwalk, CT
2001-2002	Victory Gardens Theatre, Chicago, IL Advanced Scene Study with Ruth Landis; Chekhov Master Class with Curt Columbus

- 2001 Shakespeare Monologues, Chicago, IL  
Taught by Timothy Gregory (of Chicago Shakespeare Theatre)
- 2000 SummerSling V, New York, NY  
Various weapons and techniques
- 2000 Brandeis University, Waltham, MA  
Bachelor of Arts with Honors in Theater Arts, Cum Laude; G.P.A. 3.5
- 1999 Marymount London Drama Program, London, England. G.P.A. 3.8
- 1996 Wooster School, Danbury, CT  
Cum Laude, High Honors, and multiple academic awards including The Wellesley Book Award for academic excellence and leadership within the community  
G.P.A. 3.8

### **Professional Memberships**

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Stage Source  
Theatre Communications Group  
Society for American Fight Directors